

INVOICE WORKFLOW AUTOMATION IN A MID-SIZED MANUFACTURING COMPANY

CLIENT

A mid-sized service company operating in Central Europe, processing around 200–250 incoming invoices per month. The organization employs both office-based and field personnel, and relies on Microsoft Business Central as its core ERP system.

BUSINESS NEED

The company was looking for a smart, integrated solution to streamline the invoice workflow process – from document receipt, through verification and approval, to secure and automated posting in Microsoft Business Central. The goals included:

- Eliminating manual data entry and associated errors.
- Shortening invoice processing time.
- Increasing transparency and audit readiness.
- Enhancing ESG performance by reducing paper usage.

PROJECT CHALLENGES

Prior to implementing the getsix® Customer Invoice and Workflow Portal, the client encountered a range of operational inefficiencies that negatively impacted accounting accuracy, workflow transparency and document turnaround times. Documents arrived via email and on paper, leading to delays and inconsistent handling. Data entry was manual and error-prone, approval workflows were informal, and there was no real-time tracking or integration with the accounting system.

CASE STUDY

IMPLEMENTATION OF THE CUSTOMER INVOICE AND WORKFLOW PORTAL

STEP-BY-STEP WORKFLOW WITH INVOICE PORTAL

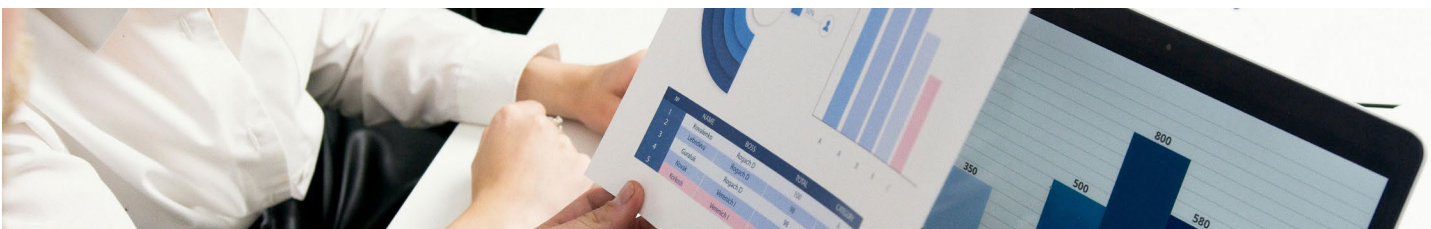
getsix® implemented **Customer Invoice and Workflow Portal** as a fully integrated extension to Microsoft Business Central. With the Invoice Portal in place, the client's invoice workflow became fully digitized, structured and secure. The process now looks as follows:

- 1. Invoice upload:** Office staff and field personnel upload invoices through the Invoice Portal or the mobile app. Photos, scans and PDFs are captured and uploaded instantly.
- 2. Data recognition:** An AI-powered system extracts key information – such as supplier details, amounts, due dates, and VAT – and classifies each invoice accordingly.
- 3. getsix® Validation Team:** Our internal team reviews recognized fields, completes any missing data and ensures accuracy before the invoice proceeds.
- 4. Approval workflow:** Authorized personnel receive notification and can approve or reject documents directly within the platform – from any device.
- 5. Automatic posting to Microsoft Business Central:** Approved invoices are exported for accounting.
- 6. Status synchronization:** Once booked in Microsoft Business Central, the invoice status is updated in real time within the Invoice Portal.

RESULTS

The implementation of the getsix® Customer Invoice and Workflow Portal delivered measurable improvements in multiple operational areas:

METRIC	BEFORE	AFTER	RESULT
Document delivery time	4 days	1 day	75% faster
Manual data entry errors	~8%	<0.5%	93% error reduction
Time spent on invoice input	~12 min per invoice	~2 min	83% time saved
Workflow transparency	No tracking	Full status updates	Real-time visibility
Approval control	No validation filter	Built-in workflow	Process integrity
Environmental footprint	Paper-based	Digital-first	Reduced CO ₂ emissions



FEEDBACK

The implementation of the getsix® Customer Invoice and Workflow Portal brought tangible, strategic value to the client. It significantly **accelerated the invoice handling process, reduced the need for manual intervention, and eliminated data entry errors**. With automated workflows and real-time status tracking, the finance team gained **full control over invoice approval and posting**. The seamless integration with Microsoft Business Central ensured that only validated documents reached the accounting system, improving data consistency and internal compliance. Importantly, the digitization of the workflow also contributed to the company's ESG goals by reducing paper use and enhancing transparency. The client now benefits from a **faster, safer, and fully transparent invoice process** – aligned with modern financial operations.

SEE HOW IT WORKS

To explore the practical capabilities of the getsix® Customer Invoice and Workflow Portal, we offer access to a demo environment and the opportunity to schedule an individual walkthrough with our specialists.

SCHEDULE A MEETING:

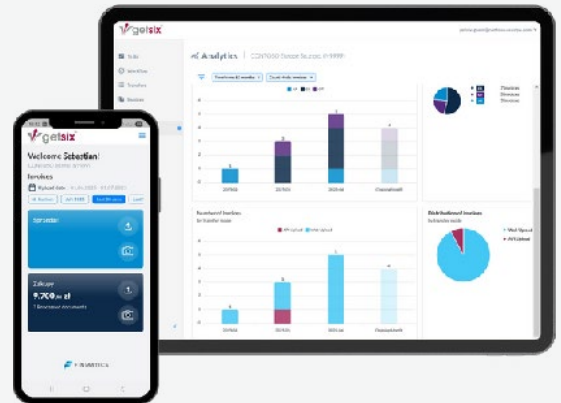
getsix.info/iwp/meeting

DEMO ACCESS:

Page: getsix.info/iwp/demo

User: getsix-guest@contoso-europe.com

Password: getsix2021!@



Customer Invoice and Workflow Portal

Detailed information available on: getsix.info/iwp

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Regardless of the question you have,
our team will guide in the right direction.



■ getsix.com
■ getsix-services.com
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