

BUSINESS READY LICENSING

Business Essentials

Includes all of the following components:

Accounts Schedules

Advanced Dimensions

Allocations

Alternative Order Addresses
Alternative Ship-To's
Alternative Vendors

Analysis Reports

Application Server

Bank Account Management

Bank Reconciliation

Basic Dimensions

Basic Fixed Assets

Basic General Ledger

Basic Human Resources

Basic Inventory

Basic Payables

Basic Receivables

Basic Resources

Basic XBRL

Bills of Materials

Bin

Budgets

C/FRONT

C/OCX

C/ODBC

Change Log

Check Writing

Codeunits

Consolidation

Contact Management

Drop Shipments

Extended Text

Fixed Assets—Allocations

Fixed Assets—Reclassification

Form/Page Designer

Microsoft® FRx® Desktop users

Intrastat®

Item Budgets

Item Charges

Item Cross References

Item Substitution

Item Tracking

Job Queue

Location Transfers

Microsoft SQL Server Desktop Engine

Microsoft SQL Server Option

Multiple Currencies

Multiple Document Languages

Multiple Locations

Nonstock Items

Outlook Client Integration

Per Database License

Permissions

Purchase Invoicing

Purchase Invoice Discounts

Purchase Line Discounting

Purchase Line Pricing

Purchase Order Management

Purchase Return Order Management

Reason Codes

Report and Dataport Designer

Requisition Management

Sales Invoice Discounts

Sales Invoicing

Sales Line Discounting

Sales Line Pricing

Sales Order Management

Sales Return Order Management

Sales Tax

Salespeople/Purchasers

Shipping Agents

Stockkeeping Units

Subsidiary

Task Management

User IDs & Passwords

Unlimited Companies

Windows NT

Advanced Management

The Advanced Management Edition includes all of the Business Essentials Components plus the following components:

Basic Capacity Planning

Budgets/Estimates

Calendars

Campaign Management

Campaign Pricing

Capacity Management

Client Monitor

Contact Classification

Contact Search

Cycle Counting

Inter-company Postings

Interaction/Document Management

Jobs

Mail Logging for Microsoft Exchange

Multiple Costs

Opportunity Management

Order Promising

Production Bill of Materials

Production Orders

Production Schedule

Reclassification

Standard Cost Worksheet

XML Port Designer

FINANCIAL MANAGEMENT



YOUR FINANCIAL MANAGEMENT SOLUTION ROADMAP

The right way to empower financial managers
Sound, responsible financial management is at the heart of business success. With Microsoft Dynamics® NAV business management solutions, your people can easily consolidate and share financial information across your organization, and make better-informed financial decisions at a moment's notice—using familiar tools and existing skills.

- Manufacturing
- Supply Chain Management
- Field Service
- Financial Management**
- Human Resources
- Project Management
- Business Intelligence
- Risk Management



Advanced Management Enterprise

Advanced Management Enterprise components are compatible with the Advanced Management Edition. These a la carte components must be purchased individually.

- | | | |
|---------------------------------------|-------------------------------------|-----------------------------|
| Agile Manufacturing | Demand Planner Power Base | Put Away |
| Application Builder | Developer's Toolkit—Compare & Merge | Responsibility Centers |
| Automated Data Capture System | Developer's Toolkit—Source Analyzer | Service Contract Management |
| Basic Supply Planning | Electronic Payments (ACH) | Service Item Management |
| Bin Set-Up | Employee Portal | Service Order Management |
| BRL Service Management Package | Finite Loading | Service Price Management |
| Business Analytics Base Functionality | Insurance | Solution Developer |
| Business Analytics Advanced | Job Scheduling | Version Management |
| Business Notification | Machine Centers | Warehouse Receipt |
| Business Notification Worksheet | Maintenance | Warehouse Shipment |
| Demand Forecasting | Pick | |
| Demand Planner Collaborative | Planning and Dispatching | |

A la carte

A la carte components are compatible with the Business Essentials or Advanced Management Editions. These additional components must be purchased individually.

- | | | |
|---------------------------|-------------------------|--------------------|
| Commerce Gateway | Jobs | Mobile CAL |
| Codeunits | Kitting | Multiple Languages |
| Dataports | FRx Currency Translator | Pages/Forms |
| DCO | FRx Drilldown Viewer™ | Reports |
| Dynamics NAV Server | FRx Report Launcher | Table Designer |
| Electronic Payments (ACH) | FRx Report Manager | Tables |
| Employee Portal | FRx Report Server | XML Ports |
| External Connector | FRx WebPort | |

Disclaimers:

- Refer to the price lists for the official list of components by edition.
- Availability of components may vary by country.
- Illustrations represent packaging in a user model.



L9DS-0000-FM00000

Financial management solutions overview

Sharing payment information across your organization can help maximize the potential of your financial managers and extend your business beyond geographic, market, and industry boundaries. The right tools can help eliminate multiple payment silos, duplicate systems, and cost inefficiencies.

With instant access to accurate, up-to-the-minute financial information, Microsoft Dynamics NAV helps you track and analyze your business numbers quickly and effectively. And with its end-to-end integration, you can efficiently manage your financial processes across multiple currencies, locations, or companies, which enables you to address issues and increase efficiencies wherever you do business.

More financial insight

When you access mission-critical financial data in real time, you can then transform that data into vital business information that helps you manage your business better, as well as control bank reconciliation more efficiently.

Save time

Expedite the pay process, spend less time chasing receivables, and close the books faster with automated payment scheduling.

Gain flexibility

A familiar, easy-to-use interface helps you set up, enter, and maintain records for all transactions on your bank statement. Define and assign standard or user-defined fields to track the industry- or company-specific information you need.

Boost processing efficiency

Automation and efficiencies offered in Microsoft Dynamics NAV can help accelerate and simplify your financial management at many levels. By using tools that work with any bank that supports automatic reconciliation, you can efficiently reconcile transactions and adjustments with downloaded bank data.

Improve regulatory compliance

Regulatory compliance is a significant concern for many businesses. Microsoft Dynamics NAV financial management enables your managers to implement and demonstrate effective compliance processes and the reports and associated documentation required by law.

Secure payment protection

Help prevent fraudulent checks from being cashed by adding positive pay functionality. This extra security feature includes daily exporting of checks for comparison by the bank when checks are presented for payment.

Recommended Microsoft Dynamics NAV granules:

- Allocations
- Bank Reconciliation
- Check Writing
- Consolidation
- Inter-company Postings
- Multiple Currencies

Roles that are empowered:

- Chief financial officer (CFO)
- Controller
- Accounting manager
- Accountant

Business process: Treasury management

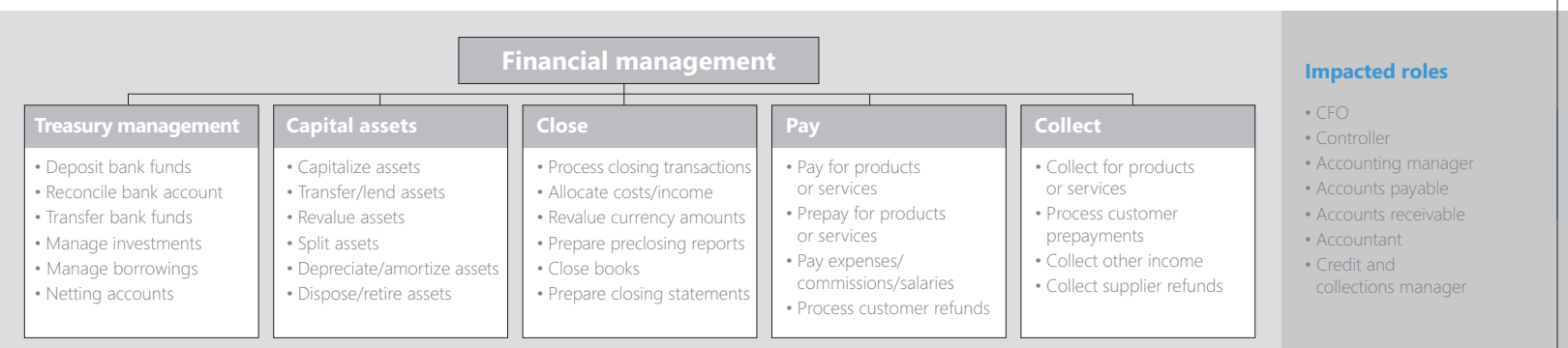
Reconciling accounts quickly and accurately helps improve cash flow and profitability. To improve reconciliation of corporate bank accounts and better guide the future direction of your business, you need visibility into financial metrics and cash management throughout your organization.

Powerful and integrated, with instant access to your current cash balance, advanced bank reporting, and automated bank reconciliation, Microsoft Dynamics NAV helps you to take the guesswork out of cash management. By providing tools and insights into your cash management data, you can improve profitability and make better business decisions.

Manage your current cash inflow and outflow more efficiently, and forecast balances based on multiple scenarios to improve cash-flow control and deal with cash-flow concerns more effectively.

Key benefits:

- **Streamline cash management.** Get unparalleled access to real-time, business-critical financial data to help you control bank reconciliation more efficiently.
- **Reconcile accounts quickly.** Improve the accuracy and speed of your collections and payables processes by automating matching payments and receipts to debtors.
- **Offer better terms.** By accommodating electronic funds transfers (EFTs), you can provide better terms for your customers.
- **Securely transfer and receive payments.** Securely transmit processed payables to the bank, and automatically generate electronic files to transfer to your bank.
- **Gain tighter compliance to industry standards.** Conform to U.S. bank industry EFT standards and other international formats.
- **Simplify the handling of customer payments.** Easily process and match transactions from the lockbox file provided by your bank.
- **Prevent check fraud.** Spend less time reconciling accounts using positive pay to match the account number, check number, and dollar amount of each check presented for payment against a list of checks previously authorized and issued.



Recommended Microsoft Dynamics NAV granules:

- Basic Fixed Assets
- Insurance
- Maintenance
- Fixed Assets–Allocations
- Reclassification

Roles that are empowered:

- Controller
- Accounting manager
- Accountant

Business process: Capital assets

Successful financial management depends on the ability to quickly and easily track, analyze, and manipulate fixed assets across your business. Your employees need visibility into asset information to ensure that corporate assets are used efficiently and to support your organization’s mission.

Microsoft Dynamics NAV delivers multiple features and reporting tools that help you to track the status of fixed assets quickly, to make changes to one or many assets simultaneously, and to capture necessary asset data for tax or reporting purposes. It also enables you to easily perform depreciations, averaging, or comparisons across assets.

By allowing you to view, analyze, and manage your assets throughout their life cycles—from capitalization to disposal to retirement—Microsoft Dynamics NAV has the ability to create benefits across your business, including reduced costs, enhanced productivity, and better bottom line. It can save you time and money, too, by enabling users to set up assets quickly and easily and to optimize operations by setting defaults and making mass changes.

Key benefits:

- **Save time.** Use a convenient, single set of fixed-asset data to track the status of fixed assets in your general ledger and elsewhere.
- **Put your information to work.** Track, analyze, and manipulate fixed assets to meet your specific needs. Manage company assets with minimal effort using a single set of fixed-asset data.
- **Gain flexibility.** Define and assign standard or user-defined fields to track the industry- or company-specific information you need.
- **Forecast depreciation accurately.** Manage asset depreciation and make more-informed decisions using a robust set of depreciation methods.

Business process: Close

Do you struggle with month-end close processes that are complex and time consuming? Manual handling of routine closing statements and recurring multicompany transactions can be inaccurate and costly. To increase efficiency, you need integrated, automated processes that can help you quickly close the books.

Recommended Microsoft Dynamics NAV granules:

- Accounts Schedules
- Allocations
- Bank Reconciliation
- Basic General Ledger
- Basic XBRL
- Consolidation
- Inter-company Postings

Roles that are empowered:

- Controller
- Accounting manager
- Accounts payable
- Accounts receivable
- Accountant

Recommended Microsoft Dynamics NAV granules:

- Basic Payables
- Check Writing
- Purchase Invoicing
- Purchase Invoice Discounts
- Purchase Return Order Management
- Sales Return Order Management

Roles that are empowered:

- Controller
- Accounting manager
- Accounts payable

From start to finish, Microsoft Dynamics NAV can help improve accuracy and reduce the time it takes to post transactions. Flexible, integrated functions provide you with detailed information and reporting to monitor receivables and do what you need to do to enhance your cash-flow and bottom line.

Key benefits:

- **Streamline closing.** Speed closing your books and allocating costs and income each period.
- **Automate routine processes.** Automate recurring multicompany transactions as well as routine close processes, such as closing statements.
- **Take control of multinational operations.** Manage currency transactions smoothly and efficiently and revalue currencies with flexible, powerful multicurrency capabilities.

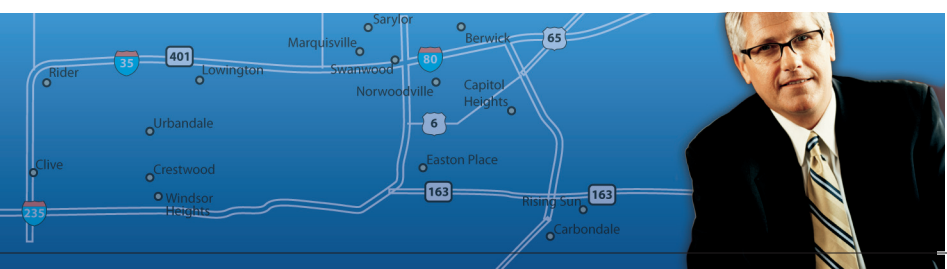
Business process: Pay

Manual payment processing can be time consuming, inefficient, and harmful to vendor and employee relationships. Having up-to-the-minute information and automating routine or complex payment tasks helps you manage expenses more effectively.

By providing comprehensive vendor information, payment scheduling and tracking, and immediate answers to your current cash-flow status questions, Microsoft Dynamics NAV can help you make smarter, faster decisions about your payables. You can also give employees the freedom to submit expenses from remote locations so you can reimburse them quickly, as well as enable better decisions regarding prepayment for products and services.

Key benefits:

- **Work smarter.** Make advantageous terms available from vendors and suppliers to consistently and routinely make well-informed decisions.
- **Improve vendor and employee relationships.** Gain greater control and insight into decisions to pay or prepay for products or services.
- **Increase customer satisfaction.** Automatically create debit memos and issue refund checks against consolidated accounts, so customers can receive their refunds quickly.
- **Reimburse employee expenses quickly.** Expedite expense reimbursement by allowing employees to submit their expenses from remote locations.



Recommended Microsoft Dynamics NAV granules:

- Basic Receivables
- Sales Return Order Management

Roles that are empowered:

- Accounting manager
- Accounts receivable
- Credit and collections manager

Business process: Collect

The constant, manual creation of collections-related correspondence can create a heavy administrative workload. Providing real-time access to vital collections information helps your people perform highly efficient collections activities that can increase profits and improve cash-flow.

Improve your cash-flow and reduce bad debt expense with clear, customizable information views and automated bad debt management tools provided by Microsoft Dynamics NAV. These powerful tools help you set automatic alerts when credit limits are exceeded and seek out customers that meet specific criteria for overdue payments. Automatically create correspondence, e-mail notices, statements, and invoices to customers—freeing your people to perform more important tasks.

Key benefits:

- **Reduce overhead costs.** Enable your people to focus on more productive work by letting the system automatically generate accurate collections-related correspondence.
- **Decrease bad debt expense.** Improve cash-flow and get greater visibility into accurate, complete customer payment histories.
- **Grow your business.** Turn orders more quickly by making your process to approve increasing credit limits faster, more secure, and automatically documented by the system.
- **Improve cash-flow.** Integrated electronic banking provides more reliable receivables information while accelerating funds availability.
- **Accelerate collections.** Easily set up lockbox profiles. Process and match transactions from the lockbox file provided by your bank to improve your day's outstanding ratios.

Accounts Schedules: Arrange reports based on the figures in the chart of accounts and budgets, but with a different arrangement of financial figures, texts, or details than in the chart of accounts.

Allocations: Allocate general ledger entries to combinations of accounts, departments, and projects using allocation keys.

Basic Fixed Assets: Keep track of fixed assets such as buildings, machinery, and equipment.

Basic Receivables: Maintain tight control over accounts receivable with capabilities that help you track invoices, process receipts, and analyze customer activity, so that you can manage sales made on accounts more effectively and yet maintain lower overhead costs.

Bank Reconciliation: Reconcile your bank accounts in Microsoft Dynamics NAV with your statements. Apply amounts from your bank account ledger to the reconciliation form and keep track of all bank statements.

Basic General Ledger: Set up a company and post the following to the general ledger: chart of accounts, general journals, value-added tax (VAT) facilities, recurring journals, and source codes. Includes capabilities for internal and external reporting.

Basic Payables: Set up and maintain a vendor table, post purchase transactions in journals, and manage payables.

Basic XBRL: Export documents from Microsoft Dynamics NAV in XBRL (Extensible Business Reporting Language) format and import XBRL taxonomies into Microsoft Dynamics NAV.

Check Writing: Generate printed checks with unique number series for each bank account. Void or reprint an already printed check, and specify on the journal line how this payment is to be made.

Consolidation: Consolidate companies in Microsoft Dynamics NAV and import and export financial information.

Fixed Assets—Allocations: Use allocation keys to allocate different percentages of fixed-asset transactions, such as acquisition cost and depreciation, to different departments or projects. This feature can be used if several departments share a fixed asset.

Inter-company Postings: Manage single-use or recurring transactions between companies in your organization, with unlimited flexibility in defining intercompany relationships and streamlined account distributions per journal entry.

Multiple Currencies: Gain significant flexibility for carrying out international business by managing multiple currencies throughout the system, including payables and receivables, general ledger reports, resource and inventory items, and bank accounts.

Purchase Invoicing: Set up, post, and print purchase invoices and purchase credit memos. This granule is integrated with Basic General Ledger and Basic Inventory.

Purchase Invoice Discounts: Calculate invoice discounts automatically. The discount can differ from vendor to vendor, with different minimum amounts (also in different currencies) and different rates, depending on the size of the invoice.

Purchase Order Management: Manage purchase quotes, blanket orders, and purchase order processes.

Purchase Return Order Management: Create bills of materials (BOMs) that describe constructions, packaging details, and products sold together.

Reclassification: Reclassify a fixed asset or part of a fixed asset. You can split one fixed asset into several fixed assets, or combine several fixed assets into one fixed asset.

Sales Return Order Management: Create a sales return order that allows you to compensate a customer for wrong or damaged items.

Sales Invoicing: Set up, post, and print customer invoices and sales credit memos. This granule is fully integrated with Basic General Ledger and Basic Inventory.