



## Receivables in Microsoft Dynamics NAV 2009

### BENEFITS

- **Increase sales process efficiencies.**

Track invoices; process receipts and partial payments; and automate document approval processes, adjustment processes, and installment payments.

- **Build strong customer relationships.**

Create customized statements, extend customer credit, and provide targeted discounts to preferred customers—all with built-in business intelligence.

- **Reduce your backlog of receivables.**

Increase visibility into business data to highlight problem areas and priority accounts to improve your organization's cash flow.

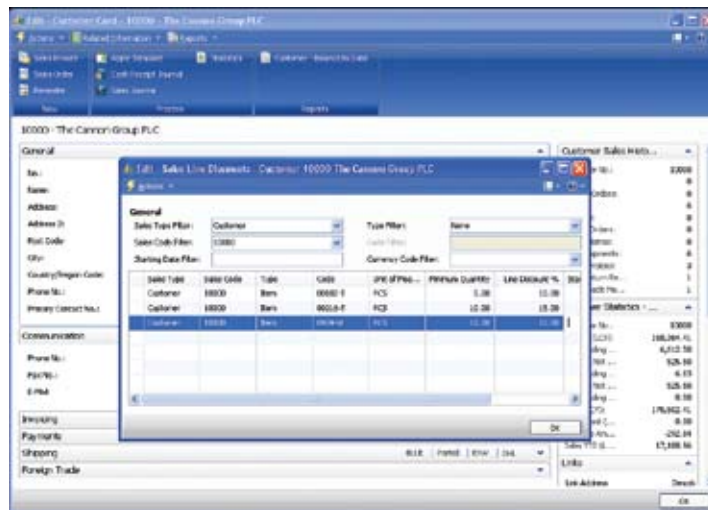
- **Enhance business productivity.**

Boost efficiency with a familiar, easy-to-use graphical interface that helps you work fast and smart with rapid access to the account information you need to complete common tasks.

- **Gain clear business insight.**

Take advantage of powerful business intelligence tools to analyze and share information; employ customer account and sales performance tracking to identify trends, plan sales strategies, and manage accounts effectively.

Optimize your cash flow position by accelerating accounts receivable processes and tracking customer payment activities using Receivables in Microsoft Dynamics® NAV 2009.



*With detailed customer records, you can specify payment terms, including sales discounts that are applied to customer orders as they are created.*

With Receivables in Microsoft Dynamics NAV, you can simplify and streamline credit and collection activities. Tightly manage customer accounts with credit limits and review dates, and define collections criteria and payment terms on a customer-by-customer basis.

Role Centers help you work more efficiently by presenting information relevant to your job, such as key performance indicators (KPIs) on outstanding collections, alerts about payments, and common tasks. With RoleTailored access to critical business data, you can achieve the real-time visibility you need to make fast, informed decisions. Initiate and track prepayments, and match receipts to invoices automatically to eliminate errors and improve processing consistency.

## FEATURES

<b>Role Centers</b>	<ul style="list-style-type: none"><li>• Accounting Manager</li><li>• Accounts Receivable Administrator</li><li>• Bookkeeper</li></ul>
<b>Business intelligence</b>	<ul style="list-style-type: none"><li>• Gain business insight with the ability to view KPIs, create standard or ad-hoc reports, and export data to Microsoft® Office Excel®.</li><li>• Access receivables data and create professional-looking reports using Microsoft SQL Server® Reporting Services.</li></ul>
<b>Flexible receivables processing</b>	<ul style="list-style-type: none"><li>• Choose how to apply customer payments to invoices, such as using the apply-to-oldest method or applying partial payments toward multiple invoices.</li><li>• Customize and automate customer statements and installment payments.</li><li>• Create schedules that calculate interest, amortize amounts, and generate reminders for customers with overdue balances.</li><li>• Define an unlimited number of finance charge terms, including interest rates, grace periods, minimum amounts, and currency, and generate finance charge memos manually or automatically based on preset due dates.</li><li>• View detailed information about receivables prior to general ledger posting and easily reverse any inaccurate postings with a complete, accurate audit trail.</li></ul>
<b>Prepayment capabilities</b>	<ul style="list-style-type: none"><li>• Create and track a prepayment invoice on a sales order until the order is fully invoiced to significantly reduce manual updates.</li></ul>
<b>Sales line discounts</b>	<ul style="list-style-type: none"><li>• Automate standard or repetitive sales by setting up sales document lines and discounts that you can automatically insert into new orders and invoices.</li></ul>
<b>Sales invoice discounts</b>	<ul style="list-style-type: none"><li>• Define a variety of discount terms, including discounts based on a percentage of the overall sale, and automatically apply them to individual order lines.</li><li>• Set up sales order discounts in local and foreign currencies.</li></ul>
<b>Customer account management</b>	<ul style="list-style-type: none"><li>• Establish an account card for each of your customers that specifies payment terms such as currency, tax information, and payment due dates.</li><li>• Get in-depth information about a customer's sales history, available credit, and shipping or billing address.</li></ul>
<b>Payment and discount tolerances</b>	<ul style="list-style-type: none"><li>• Establish a tolerance level that enables you to fully close an invoice and payment entries, even when the invoice is not paid in full.</li><li>• Set a payment discount tolerance to accept discounted payments after the terms of the discount have expired.</li></ul>
<b>International sales processing</b>	<ul style="list-style-type: none"><li>• Define an unlimited number of currencies to determine how foreign currency amounts are rounded and posted, and then manage entire accounts in the appropriate currency.</li><li>• Track the viability of your business through automatic calculations of exchange rate gains and losses.</li></ul>

Features are organized by Business Ready Licensing edition. Actual editions may vary at the time of licensing.

For more information about Receivables in Microsoft Dynamics NAV 2009, visit [www.microsoft.com/dynamics/nav](http://www.microsoft.com/dynamics/nav).