# Payables in Microsoft Dynamics NAV 2009

BENEFITS

- **Control your payables.** Manage your expenses effectively with automated payment scheduling and tracking, electronic document approvals, and real-time information about cash flow status.

- **Optimize your financial status.** Gain greater insight with business intelligence tools such as contextualized reports and KPIs to monitor performance and spot trends. Add business value with tactical timing of cash flow disbursements and targeted use of invoice discounts.

- **Improve purchasing power.** Negotiate better terms and contracts with access to account balances and purchase information by vendor; collaborate effectively and share information quickly with vendors and customers.

- **Simplify expense allocation.** Defer payments or costs over multiple periods with automatically managed calculations and customizable journal entries.

- **Streamline common tasks.** A familiar, easy-to-use graphical interface helps finance professionals quickly access the information they need, with the ability to drill down quickly into critical account details.

Maximize your cash resources and simplify payment processes with flexible, integrated accounts payable operations with Payables in Microsoft Dynamics® NAV 2009.
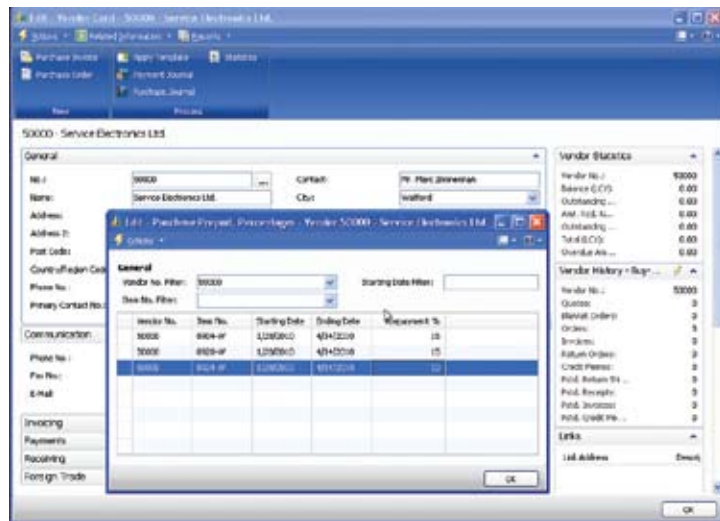
With detailed vendor records, you can specify payment terms, including purchase discounts that are applied to purchase orders as they are created.

Financial success in business is not just about paying bills—it's about protecting your profitability with streamlined, end-to-end cash management services. Role Centers provide access to the relevant information and tasks you need to make fast, informed decisions based on real-time financial data. View key performance indicators (KPIs) about cash flow, monitor alerts for pending invoices, and access up-to-date vendor information—all from your Role Center.

You can also maximize your organization's purchasing power with business intelligence capabilities, such as automated calculations, ad-hoc reports, and support for prepayments to help drive efficiency. With robust vendor account functionality, including intercompany invoice posting, you can make payments to comply with vendor terms and help strengthen critical business relationships.

Microsoft Dynamics® NAV

FEATURES

<table>
<tr><td rowspan="9" style="writing-mode:vertical">BUSINESS ESSENTIALS</td><td>Role Centers</td><td>
• Accounting Manager
• Accounts Payable Coordinator
• Bookkeeper</td></tr>
<tr><td>Business intelligence</td><td>
• Gain business insight with the ability to create standard or ad-hoc reports and KPIs, and export the data to Microsoft® Office Excel®.
• Access payables data and create professional-looking reports using Microsoft SQL Server® Reporting Services.</td></tr>
<tr><td>Purchase invoicing</td><td>
• Post and print vendor invoices and purchase credit memos.
• Reduce manual data entry with vendor transactions, including invoices and payments that are automatically posted to your general ledger.</td></tr>
<tr><td>Recurring journals</td><td>
• Streamline processes by using recurring journals for your most common transactions, such as monthly lease payments or Internet access bills.</td></tr>
<tr><td>Multicurrency support</td><td>
• Define the currencies for business transactions and determine how those currencies are rounded and posted.
• Calculate exchange rate gains and losses automatically.
• Specify a default currency for each vendor and manage the entire account in that currency, including payments.</td></tr>
<tr><td>Standard purchasing</td><td>
• Automate repetitive purchases by setting up standard purchase lines to insert into purchase orders.</td></tr>
<tr><td>Payables management</td><td>
• Prioritize the order in which vendors should be paid, or determine payment schedules by discount availability.
• Stop payment on specific purchase orders until purchase invoice approval, or block specific transactions that require investigation.</td></tr>
<tr><td>Vendor account management</td><td>
• Establish account records for each of your vendors that specify payment terms such as currency, tax information, and payment due dates.
• Get in-depth statistics about vendor balances, total purchases, and payments.
• Manage purchase of the same items from several different vendors with the ability to create alternative vendors and price information for inventory items.</td></tr>
<tr><td>AM</td><td>Intercompany purchase cost distribution</td><td>
• Quickly distribute vendor bills to subsidiaries at multiple sites with consolidated accounts payable processes that eliminate manual distribution of purchase invoices.</td></tr>
</table>

AM=Advanced Management

Features are organized by Business Ready Licensing edition. Actual editions may vary at the time of licensing. The Advanced Management edition includes all functionality of the Business Essentials edition and adds functionality to meet expanding business needs.

For more information about Payables in Microsoft Dynamics NAV 2009, visit **www.microsoft.com/dynamics/nav**.

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